

IT Auditor Job Description

Duties and Responsibilities:

- Plan, implement, and generate report on medium to complex IT security and governance reviews and IT general and application control audits
- Assess existence, efficiency, and effectiveness of the IT control environment by directing control/process optimization
- Inspect company's IT policies and procedures; perform evaluation of control design; and carry out assessment of the effectiveness of company internal controls concerning IT processes and systems to help ensure company's IT compliance programs are achieved always
- Get strong knowledge and understanding of business strategies, challenges, and risks by proactively developing business partnerships with management, as well as maintaining a strong presence with management
- Add value to and improve the efficiency and effectiveness of the business and the IT audit function by leading best practices for standards and procedures
- Keep abreast of emerging technologies with the IT environment and help in developing audit plans to counter whatever risks that might be associated with the application of such technologies
- Provide leadership to the team in achieving internal process improvement, effectiveness, and greater levels of competency
- Provide mentorship and coaching to staff; responsible for technical development of staff
- Perform other duties that may be assigned by management.

IT Auditor Requirements – Skills, Knowledge, and Abilities

- Possess a Bachelor's degree in Computer Science, Accounting, MIS, or in other related discipline
- Some experience working in related fields
- Possess certifications such as CISA or CISSP, or other similar one

- Fluency in the English language; knowledge of Spanish, Portuguese, or other language is an advantage
- Strong analytical skills and ability to effectively prioritize and coordinate multiple deliverables simultaneously
- Ability to travel up to 50% of the time
- Strong ability to work effectively in a team and to communicate verbally and in writing with both external and internal customers
- Eagerness to learn in diverse areas, as well as possess strong ability to work independently to produce desired results.